

QUALITY POLICY

STATEMENT OF INTENT



Hotchkiss Ltd specialises in the following activities:

- The manufacture and installation of ventilation and air conditioning ductwork

The Company endeavours to satisfy or exceed Customer expectations, in terms of Quality Assurance. The Company is committed to a policy of Quality Assurance throughout its activities, ensuring that the service/product quality satisfies the specific contractual obligations of our clients together with the standards of quality specified in ISO 9001:2015 and any other relevant documents which augment this standard.

It is the policy of the Company to supply resources and services of a quality that will merit and earn client satisfaction, thus enabling the Company to retain our existing clients and to generate new clients through a policy of continual improvement of our systems and working practices.

Systems are in place to assess the effectiveness of the quality system with regular meetings being held to review performance and set/review quality objectives with any additional quality objectives/measures introduced as considered necessary by the Directors in line with the Company's business requirements. These reviews will also consider the continuing suitability of the Quality Policy.

All personnel share responsibility for the quality of the services supplied to our Customers and the Company will provide reasonable access for our Customer's representatives to discharge their quality responsibilities.

All new and existing personnel are made aware of the Environmental Policy either during ongoing training sessions or Company Induction. This is also available on the company website for general review.

The Directors have given the respective managers full authority to comply with the quality policy of the company and all company personnel are required to co-operate with the delegated authority in carrying out this task.

This Quality Policy and associated procedures have been endorsed by the Board of Directors who give their full support to its implementation.

A handwritten signature in black ink, appearing to read "David Baldock", written over a light grey circular stamp.

Authorised for Issue:

David Baldock
Managing Director

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